

Date: _____

Address of Rental Unit:

According to the terms of my lease requiring a 30 day notice for non-renewal, I am hereby giving my notice and I intend to vacate the premises on (date)_____.

I will clean the apartment, remove all my belongings and turn in my keys to the office no later than **July 31st** (I will label them and slip them through the office mail slot at 6050 Delmar Blvd. if it is after business hours).

I understand that after I submit this notice, my apartment may be shown to prospective tenants (appointments to show apartments are made Monday through Friday 10:00am to 4:30pm **without advance notice**).

I understand that my security deposit refund will be mailed via U.S.P.S. within (30) THIRTY days after my lease expiration date (not the date I move out).

Forwarding address(es) for the return of security deposit:

Name(s) (Print): _____ Phone: _____

_____ Phone: _____

_____ Phone: _____

Signature(s)

